



**Minutes of the Meeting of
Chestnut Place Residents Association
Held in the Watlington Parish Office
at 6.30pm on Tuesday 2nd June 2015**

Present: Alistair Goulden (AG) - Chair
Denise Allnutt (DA) – Treasurer (SKP Solutions)
Suzi Bradley (SB)
Angela Morris (AM)
Dan Byer (DB)
Louise Nisbet (LN)

Minutes: Sarah Pullen (SP) – Clerk (SKP Solutions)

The meeting opened with a silence observed for Wynn Crook, who passed away recently.

- 001/15 Apologies for absence
Kieran Burton, Samantha Jayaweera (No 3)
- 002/15 Minutes of the meeting held on Tuesday 3rd June 2014 to be signed as a correct record
Resolved: That these minutes are a correct record and that they be signed by the Chairman.
- 003/15 Matters arising from the minutes
There were none.
- 004/15 Election of Officers
Chairman: AM proposed Alistair Goulden, LN seconded - UNANIMOUS
Vice Chair: AG proposed Louise Nisbet, DB seconded - UNANIMOUS

AG proposed that SKP Solutions continue with
Treasurer: Denise Allnutt - UNANIMOUS
Clerk: Sarah Pullen - UNANIMOUS
- 005/15 Financial Report
DA presented the accounts for the last year.

Sinking Fund
It is still the intention to keep over £10,000 in the sinking fund. Last year a decision was made to buy new pots/plants for the entrance to Chestnut Place, which resulted in a higher spend.

It was noted that the properties that were originally part of Mr House's estate have all been sold on. Each property is now invoiced individually, although some required proof of payment.

Resolved: To accept the accounts as presented. – UNANIMOUS

006/15	<u>To agree fees for 2015</u> Resolved: To increase the annual fee to £120 x 23 properties (to include the 6 properties formally belonging to Mr House) - UNANIMOUS
007/15	<u>Maintenance</u> Broken Pot It was reported that a Tesco delivery driver has broken one of the new pots and are claiming on the insurance for a new pot and plant. LN suggested that she could mend the broken pot to be used elsewhere. It was noted that we still need to replace the existing wooden half barrel. Andrew Sloan – Gardener It was noted that Chestnut Place is looking very scruffy at the moment. Andrew has called to apologise that he hasn't been regular due to labour issues. The paved brickwork in the road also needs weeding. It was noted that the old pots are being stored by the garages and should be used to replace the old barrels. Resolved: To review the gardening contract in 1 year, but in the meantime to speak with Andrew about keeping on top of the requirements.
	Footpath between Chestnut Place and Old School Place This area is very weedy again, but does not belong to CPRA. Resolved: SKP to contact the Parish Council and request that this is weeded next time they have the Big Clean Up.
	Broken Drain It was reported that the block paving around the drain (next to the 'D' parking space) is starting to sink. These have been propped up before. Resolved: To ask Dave Pullen Handyman to investigate to see what needs doing in this area.
008/15	<u>Parking</u> Parking at the entrance to Chestnut Place is often causing an access problem. However, this is not CPRA land and is difficult to police. AM suggested that lines in this area are repainted. However, as this land does not belong to CPRA, we are not permitted to do this. Resolved: SKP to contact the local PCSO and the Parish Council to discuss what could be done in this area.
	Visitors Parking ('D' Space) There was a discussion about the use of the 'D' space. It is often being used inappropriately. It was noted that this space is for visitors cars/drop off/deliveries. There was a discussion about fair usage of this space and how it is possible to monitor/introduce a method of fair usage. Resolved: To create parking permits for each property to include one permit per household for 'Residents Parking' and one 'Visitors Parking' for each property.
009/15	<u>Any Other Business</u> Rats It was reported that there have been rats by the bins. It is important that bins are taken in after collection. The 'Rat Man' has visited today, and SODC are already dealing

with a rat problem at the empty bungalow in Old School Place.

Resolved: SKP to write to residents and request that bins are put away in a timely manner.

Garage Maintenance

All the garage doors and front doors are currently brown. Maintenance of these is the responsibility of the owners and not the association. However, the question was asked about the colour, and whether there is a covenant in place to keep brown, or whether other colours are permitted?

Resolved: That SKP investigate the colours permitted and advise residents.

Security Light

David Thomset (No 10) has requested that a security light be fitted between his property and Dan Byers property (No 11). This will provide light to the first drive space in this area.

Resolved: That a light in this area will be permitted – UNANIMOUS

Wynn Crook

Following the sad death of Wynn, CPRA to make a contribution of £50 to Cancer Research in her memory. It was noted that her property is currently empty.

There being no other business the meeting closed at 7.07pm