

**Minutes of the Meeting of  
Chestnut Place Residents Association  
Held in the Watlington Parish Office  
at 6.00pm on Tuesday 23<sup>rd</sup> May 2017**

**Present:** Alistair Goulden (AG) - Chair  
Denise Allnutt (DA) – Treasurer (SKP Solutions)  
Teresa Robertson (No. 1)  
Steve Kemp (No. 8)  
Justin Bradley (No. 13)  
Dan Byer (No. 11)

**Minutes:** Sarah Pullen (SP) – Clerk (SKP Solutions)

001/17 Apologies for absence  
Kieron Burton – (No. 3)  
Paul Sabini – (No. 15)

002/17 Minutes of the meeting held on Tuesday 31<sup>st</sup> May 16 to be signed as a correct record  
**Resolved:** That these minutes are a correct record and that they be signed by the Chairman - Unanimous

003/17 Matters arising from the minutes  
003/16 Rats – This issue is now resolved. For the records, Bin should only be out on the pavement for 12 hours. SODC provide stickers for bins – SKP to follow up.

008/16 – Adoption of footpath outside no 1, has now been resolved.

004/17 Election of Officers  
It was stated that it is proposed that Alistair becomes a Director, so that the Directors are on site. Alistair is happy to become a Director as is Steve Kemp. It was agreed to suggest that Zoe also remains a Director. Jon Stafford is also a Director.  
**Resolved:** That Steve and Alistair are added to the Directors list. This will give a total of four.

It was agreed that as Alistair is now a Director, he should not remain as Chairman. There are three signatories on the bank account which are Denise, Dan and Kathryn.

Chairman: AG proposed Nicki Stafford and JB seconded. UNANIMOUS  
Vice Chair: DB proposed KB and AG seconded. UNANIMOUS

AG proposed and TR seconded that SKP Solutions continue with:  
Treasurer: Denise Allnutt - UNANIMOUS  
Clerk: Sarah Pullen – UNANIMOUS

005/17

Financial Report

The contributions are nicely up and Denise has been chasing. Most people have paid up, and one in Brook Street. All have had reminders. The professional/legal fees are for the work done at No. 1. There is no interest being paid on the Savings account, and therefore we haven't transferred any money to it. It made £2.81

This year we had £56 income more than expenditure.

006/17

To agree fees for 2017/18

**Resolved:** To keep the annual fee at £150 x 23 properties (to include the 6 properties that belonged to Mr House) – UNANIMOUS

**Resolved:** To accept the accounts for the period 2016/2017.

007/17

To agree the SKP Solutions fees for 2017

**Resolved:** To accept new fees to £1800 plus VAT per annum - UNANIMOUS.

008/17

Maintenance

**Gardening – Review last year and plans for coming year**

DA reported that she is in touch with Andrew each month. He is happier now we are able to pay more regularly. However, he would like to be paid by bank transfer. All agreed that it has got much better.

**Resolved:** To continue using the same gardener - UNANIMOUS

**Other – Maintenance/repairs during the year**

The plant pot which was damaged by the Tesco delivery lorry is now being dealt with by the Insurance. However, these pots are not very durable, and were expensive. They are no longer made. The alternative is to look at bollards, but they are expensive. DA suggested that they are replaced gradually.

**Resolved:** That we keep the trees, and SKP will research new containers.

The surface at the entrance to the garages is now getting quite 'pitted' in the garage area.

**Resolved:** To start looking at quotes to resurface in the near future.

**Other – Ongoing repairs**

Dave Pullen is providing a quote to drop the kerb on the entrance. This will prevent accidents in the ice. He has also provided a quote for redoing the parking space.

Dave has repaired the wall.

TR reported that there is a 'bin' at the entrance to the garages. SKP will remove.

The Ivy to the rear of 7, 8 and 9. It is growing along the garage walls to 5 and 6. We have received a complaint from the agent acting for number 5 and 6 and also Zoe Stoneman has also received complaints. The complaints are:

- that the rats are using the Ivy as a run.
- the Ivy roots are damaging walls in the adjacent development on the corner of Couching Street/Brook Street.

DA has requested a quote from the gardener to remove the Ivy.

**Resolved:** That SK does a site inspection to agree course of action.

### **White Bricks**

The white bricks need repainting again. This prevents parking on the drain cover.

**Resolved:** To repaint this year.

009/17

### Garages/Parking

#### **Review of Parking Spaces**

It would be good to know why people are not using their garages, and are then parking all around the close. If garages were used, then we don't have a problem. Nobody 'owns' a parking space, but they were divided out in the early days, and the garage is 'owned'.

**Resolved:** That SKP remind the residents about parking. It was agreed to be careful with the wording.

#### **Additional Space**

It was suggested that there is a ballot for the additional space currently used by No. 7, and the resident drawn can use for 1 year. They must be present at the meeting, a shareholder, and use their garage on a daily basis for a car. The space should remain free of charge and cannot be sublet.

**Resolved:** This was unanimously agreed.

(The additional space belonging to No 1 was agreed many years ago.)

010/17

### Any Other Business

There was a car 'abandoned' at the entrance to Chestnut Place. After some time it was moved to the garden at No. 14. It was noted that No. 15 has also converted the garden to a parking place. Previously, CPRA were advised not to put cars on the gardens due to the drainage issues this could cause.

**Resolved:** That a letter be sent to the owners of these properties to advise that any subsequent damage to the drains due to this parking, will result in liability costs. It was also agreed to review the covenants.

There are problems with people parking on the corner opposite the visitors space. We should also include this on the correspondence to the residents.

It was suggested that the meeting next year starts with a site visit before the meeting in the office. This means that any problems can be reviewed having first visited the site.

Ballot – It was agreed that the Stafford family use the parking space for the year ahead.

There being no other business the meeting closed at 7.40pm